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**AIA FORT WORTH
EXCELLENCE IN DESIGN AWARDS**

**2010
CALL FOR ENTRIES**

DESIGN AWARDS

All entries will be evaluated on excellence in design, regardless of size, budget or type.

The number of Honor and/or Merit Awards will be at the discretion of the jury.

The jury proceedings are not open to non-committee members or the public.

REQUIREMENTS FOR SUBMITTAL**DESIGN ARCHITECT CRITERIA:**

Be a registered architect and member of AIA-Fort Worth Chapter.

Must be responsible for the primary design of the project.

Where one architect is not the sole author, all participants substantially contributing to the design of the project must be given credit.

PROJECT ELIGIBILITY:

If the firm's office responsible for the primary design of the project is within the geographic boundary of AIA-Fort Worth, then the project can be located anywhere.

If the firm's office responsible for the primary design is outside of the geographic boundary of AIA Fort Worth, then the project itself must be within the geographic boundary of AIA-Fort Worth.

Projects must have been completed after January 1st, 2005, and can not have previously won an AIAFW Design Award (with the exception of a completed project submission that has previously won an Un-Built Award).

The design architect must have been registered with the Texas Board of Architectural Examiners and a member of AIAFW at the time the project was executed.

Projects must be submitted in the name of the firm that executed the commission. If that firm has been dissolved or its name has been changed, an individual or successor firm may enter projects in the name of the firm in effect at the time the project was executed.

Multiple entries of the same project by successor individuals or firms will not be accepted. For multi-building projects, the architect submitting the project (or portion thereof) must designate authorship of each portion of the project.

Un-built projects must have been intended for construction, and can not be eligible if under construction.

Objects, interiors, graphics, and urban design & planning are all eligible for submittal.

The Design Awards Committee reserves the right to verify all information and to disqualify any entry that does not comply with the eligibility requirements.

FEES/SCHEDULE

\$100 for the first entry, \$75 for the second and subsequent entries.

Make checks or money orders payable to AIA Fort Worth. No entry fees will be refunded.

Entry Form & Fee Deadline: Wednesday, September 8th by 5 pm

Entry Submissions Due: Wednesday, September 22nd by 5 pm

Awards Jury: Tuesday, October 5th, 2010

Send all submittals to AIA Fort Worth Office:

AIA FORT WORTH

Attn: Suzie Adams, Hon. AIA
3425 W 7th St, Fort Worth, TX 76107
P: 817-334-0155 F: 817-334-0549
AIAFW@AIAFORTWORTH.ORG
WWW.AIAFORTWORTH.ORG

ENTRY PACKAGE

Jurors will base their decision on a PowerPoint presentation and project data sheet only. Carousel slides will not be accepted. Each entry package shall be delivered to the AIAFW offices and consist of:

- # CD#1 (for the jury review): one standard size CD per project (twenty slides maximum)
- # CD#2 (for publicity purposes): one standard size CD per project (five slides maximum)
- # Data Sheet (four copies)
- # Project Credit Sheet in a plain #10 envelope (one copy)
- # Copyright Release Form (one copy)
- # Completed entry form (see schedule below)
- # Entry fee

DIGITAL REQUIREMENTS: CD #1

- # Provide one PowerPoint file on one CD per project. Images should not exceed 1024 x 768 pixel resolution and 96 dpi. The file name should be the same as the project name (e.g., Jones House.ppt).
- # The first image will include a title containing the following: project, category (as per the entry form), project size (in square feet), and project location.
- # Please limit submittals to 20 slides per project. Each submittal should be concise and of high graphic quality. Submittals may not contain sound, animation, video clips, panorama movies, hyperlinks, or links to other files.
- # Include graphic scales and north arrows to ensure a complete understanding of your project.
- # For all projects, except Interior Architecture, a site plan or aerial photography must be included with floor plans.
- # For Renovation/Restoration, indicate pre-existing conditions through plans and/or photographs.
- # For Interior Architecture, include floor plans and a photograph of the building exterior.
- # No firm names should be visible during the presentation of images to the jury. This could result in the submission being subject to disqualification.

DIGITAL REQUIREMENTS: CD #2

- # This CD shall be used to introduce projects at the 2010 Annual Honors and Awards dinner as well as media, publications, presentations, etc... relating to winning entries.
- # Provide six (6) high resolution images of the entered project at 300dpi at a minimum of 8"x10". File format to be either .tiff or .jpg.

WRITTEN REQUIREMENTS:

- # Each entry must include four (4) copies of the Data Sheet with a single image and text describing the project on one side of a letter-sized (8.5x11) sheet of white paper. The image must not be larger 5 x 7. Written descriptions must not exceed 150 words. It should describe program requirements and design solutions. Do not identify the entrant or firm on this sheet.
- # Project Credit Sheet, listing all of the project team members, consultants, and the client. This should be included with the CD's in a plain #10 envelope marked "concealed information".
- # Fully completed entry form

2010

ENTRY FORM

AIA FORT WORTH EXCELLENCE IN ARCHITECTURE AWARDS

ENTRANT INFORMATION

_____ ENTRANT NAME

_____ FIRM NAME

_____ MAILING ADDRESS

_____ CITY/STATE/ZIP

_____ PHONE

_____ CONTACT PERSON

_____ CONTACT EMAIL ADDRESS

PROJECT INFORMATION

CATEGORY

_____ DESIGN ARCHITECT

_____ ARCHITECT OF RECORD

_____ OWNER

_____ PROJECT NAME

_____ PROJECT LOCATION

_____ SIZE (SQUARE FEET)

_____ MONTH/YEAR COMPLETED

GENERAL DESIGN

UN-BUILT PROJECT

PAYMENT PLAN

Check enclosed in the amount of \$ _____ payable to AIA Fort Worth
 Mail to: AIA Fort Worth, Attn: Suzie Adams, Hon AIA, 3425 W 7th Street, Fort Worth, TX 76107

Charge to ___ MasterCard ___ Visa Name on Card: _____

Card # _____ Exp Date: _____ V Code: _____

Cardholder Street Address: _____

City: _____ Zip: _____ Phone: _____

Signature: _____

Entry Forms using Card Payment Plan can be emailed to aiafw@aiafortworth.org
 or mailed to AIA Fort Worth, Attn: Suzie Adams, Hon AIA, 3425 W 7th Street, Fort Worth, TX 76107.
 All forms must be emailed or postmarked by Entry Form and Fee Deadline Date.

I certify that the information provided on this entry form is correct; that the submitted work was done by the parties credited; that I am authorized to represent those credited; that I am an architect registered with the TBAE; that this submittal is a fair and correct representation of the project; and that I have obtained permission to publish the project from both the owner and the photographer. I understand that any entry that fails to meet these requirements is subject to disqualification. The entrant's signature on the entry form constitutes written permission for AIAFW to use photographs for promotional purposes.

SIGNATURE

DATE

COPYRIGHT PERMISSION FORM

For good and valuable consideration, the exchange of which is hereby acknowledged, I grant The American Institute of Architects (AIA) a non-exclusive license to use all information included in the Entry Package submitted for the AIA Fort Worth Excellence in Architecture Awards Program.

This license shall permit limited rights to use, reproduce, crop or resize, publicly display, distribute and transmit worldwide the Work during the full term of the copyright in all media, now known or hereafter devised, including the internet, without payment of any royalty or license fee, as follows:

In connection with the announcement of any awards under the awards program and the promotion of the awards program itself.

In connection with efforts to educate architects through the AIA's slide rental program and any similar programs in different media, in which AIA members only have access to view the Work; provided however, that AIA shall implement reasonable technological measures to ensure access is limited to AIA members, shall provide written notice accompanying each access to the Work specifying the conditions under which the Works may be used and that any other use requires additional permissions from me, and shall provide the written contact information supplied below so that the AIA member can contact me for permission for further use.

This license applies when the entrant has not secured greater rights to copyrighted material by a license or other agreement. If the entrant has previously secured greater rights to the copyrighted material, please check the box below:

Entrant has secured greater right to copyrighted material

I acknowledge that all copies of the Work submitted in connection with any entry shall remain the property of the AIA but that the copyright to the Work remains mine and is not transferred to the AIA. The AIA agrees to include in reproductions of the Work a reasonable copyright and credit, provided that the necessary copyright and credit information is noted below.

CREDIT: _____

COPYRIGHT NOTICE: _____

CONTACT INFORMATION: _____

By submitting this Copyright Permission Form for Textual and Visual Works, I represent that I have obtained all permissions that I believe are necessary to grant the limited rights granted by this Form and that the use or reproduction of the Work by AIA as permitted by this Permission Form shall not, to the best of my knowledge, information and belief, infringe or violate any other person's copyrights.

I agree to indemnify and hold harmless AIA from and against all claims or damages arising out of any breach of these representations. AIA agrees to indemnify me and hold me harmless from and against all claims or damages arising out of its use of the work.

LIST COPYRIGHTED WORK: _____

COPYRIGHT OWNER'S* SIGNATURE: _____

PRINT NAME: _____

* This line is not to be signed by the architect (or his representative) who is submitting the entry materials unless that person is also the Owner of the copyrighted Work (e.g. text, brochures, drawings, photographs, graphics, plans, slides, books, transparencies, or other copyrightable material).