

AIA FORT WORTH EMPLOYMENT ADS – FEBRUARY 2, 2012

*Ads are updated as needed. Ads are free to AIA Fort Worth recognized firms and a small fee is required for others to post. Contact us at: aiafw@aiafortworth.org.

*We have seen employment opportunities grow increasingly small. Please encourage anyone you know who has a job opening to contact AIA Fort Worth so that their opening might be posted on our website. We want to be a resource in these economic times to assist all of our members, and others who might find our service useful.

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Arthur Weinman, Architects has an immediate opening for an **Architectural Intern** with one to two years experience. Applicant must have a professional Architectural degree from an NCARB Accredited School of Architecture. Proficiency in AutoCad is required.

We are a small office and have been in business for 30 years. We are organized as a studio rather than as a production firm. We offer experience with varied project types including commercial, retail, ecclesiastical and historic preservation.

Salary per experience with benefits package.

e-mail resumes, aweinman@swbell.net, or Fax - 817-737-2203

02/02/2012

Project Coordinator Position:

National real estate consulting firm seeks a recent college graduate of architecture or engineering. This individual will work as an entry level Intern collaborating in a professional due diligence team.

Responsibilities will include assisting infield/site/forensic reviews, research, project setup, developing reports and repair design.

Requirements:

Ideal candidate has an understanding of building materials and methods, strong organizational skills and some practical experience in architecture or construction. Word and Excel a must. Some travel may be required. Entry level position/some experience a plus. Energetic/Creative/Dynamic individual is a **MUST**.

Company:

We work primarily for lenders and institutions on the equity side of new construction as the Owner's Representative and acquisition of real estate purchase. Property Condition Assessments.

Salary Range:

\$40,000 to \$55,000

Email Resume to:

Janet_Bourzikas@marxokubo.com

01/23/2012

Bennett Benner Pettit, an innovative, award-winning, multi-disciplinary design practice, is looking for a full time **Project Architect** to help us in the preparation of construction documents and in construction administration. Our firm offers architecture, planning, landscape architecture, interior architecture and economic development services from our office in downtown Fort Worth, Texas. Our practice focuses on design, community, sustainability and a high level of client service. In this position, you would work with a team of other design professionals on a variety of interesting and challenging projects.

What you will be expected to do

- Coordinate and possibly lead the work of our architectural or interiors teams to complete design and construction documents
- Interpret design concepts in partnership with the project design lead and translating them into elegant and workable construction details
- Maintain and elevate our firm's high standards for design quality and technical accuracy
- Be collaborative and respectful with your co-workers, our consultants and our clients
- Coordinate the work of our specialty consultants and in-house project teams
- Foster good communication between all members of the design team
- Take responsibility for meeting our client's schedule and budget expectations
- Work with the Project Manager to establish work priorities and to meet our internal project schedule and budget goals
- Help maintain project records and document project decisions and history
- Understand and help promote our firm's approach and philosophies through your work

- Mentor other staff and readily share your knowledge and experience
- Represent the firm and our values to clients and possibly potential clients

Skills and experience you will need

- Minimum of five years working in an architectural office on a variety of building types
- Sensitivity and passion for architecture and good design
- Ability to manage the demands of multiple near and long-term deadlines
- Thorough knowledge of construction materials, standards and codes
- A penchant for accuracy and attention to detail
- Strong communication, collaboration skills and problem-solving skills
- Knowledge of AutoCAD Architecture 2011 and Revit 2011
- Excellent organization, time management and scheduling skills
- Ability to take the initiative and work in teams as well as comfort in working with our senior leaders to prepare construction documents and to perform construction administration duties
- Bachelor's degree or Master's Degree in Architecture

More things that would help you

- Knowledge about our geographic market area
- A positive, can do attitude and an ability to get things done
- Interest and knowledge of the arts and other design fields
- A sense of curiosity and a dedication to lifelong learning

Your compensation will be based on your qualifications and experience. In order to be considered for this position please provide us with a letter of interest, a resume, and a portfolio of your best work, addressed to mwest@bbptx.com.

01/18/2012

Graphic Designer/Web Specialist

Huckabee, located in Fort Worth, Texas, specializes in the design of K-12 educational facilities and is known for our attention to detail and devotion to quality. Our mission, *to make an impact of excellence on the communities we serve*, continues to fuel our growth and success. Huckabee was named a "Best Firm to Work For" by Zweig White in 2011 and is also one of the fastest growing Architectural/Engineering firms in the nation.

Currently, we are seeking a talented individual for the role of **Graphic Designer/Web Specialist**. The position will work directly with the Vice President of Communications and the firm's Project Managers on the creative development

and design of internal and external communications projects, architectural design presentations and website designs. Must be self-motivated, organized and extremely detail-oriented.

Requirements:

- Bachelors degree in Graphic Design, Advertising or Communications
- Expertise in layout, graphic design and website design
- Expert knowledge in Adobe Creative Suite: InDesign, Illustrator, Photoshop, Dreamweaver and Flash
- Produce work with creativity, speed and accuracy
- Excellent communication skills
- Ability to multi-task in a fast-paced environment and manage several projects simultaneously
- Portfolio presentation required

Qualified and interested applicants should submit a cover letter and resume to hr@huckabee-inc.com. No phone calls please.

01/18/2012

Public Relations Specialist

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Currently, we are seeking a talented individual for the role of **Public Relations Specialist** to join our team.

The successful candidate will be a fast learner with intuition and strong attention to details. The PR Specialist will work directly with the Vice President of Communications and with the firm’s Project Managers and Clients to develop strategic public relations campaigns for school bond elections and requires:

- A degree in public relations, advertising or marketing
- 1 to 3 years experience in the Ad/PR or marketing fields
- Knowledge of effective communication tools and strategies – from print, to digital, to social media
- Strong skills in persuasion and strategic thinking
- Strong writing skills
- Working knowledge of AP style
- Accurate spelling and grammar
- Graphic design/layout abilities
- Proficiency in Adobe Creative Suite (Mac experience preferred)

In addition to election campaigns, the PR Specialist will assist with general public relations responsibilities for the firm, such as articles, press releases, presentations and awards.

Qualified candidates should submit a cover letter and resume to hr@huckabeeinc.com.

No phone calls please.

01/18/2012

Architectural Intern

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Currently, we are seeking a talented individual for the role of **Architectural Intern** to join our team.

This position requires a professional degree in a related field or the equivalent of 1 to 2 years of drafting experience in the architectural field. Applicant must have the ability to work in a fast-paced environment, work independently and collaboratively. Applicant must be self-motivated and proficient in AutoCAD and Revit.

Qualified candidates should submit a cover letter and resume to hr@huckabeeinc.com.

No phone calls please.

01/18/2012

Director of Interior Design

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Currently we are seeking a talented individual for the role of **Director of Interior Design** to join our team. This individual must:

- Have knowledge of all design phases of commercial projects of varying sizes and complexities from conception through construction.

- Conceptual design skills to assist in responding to the needs of our clients and ultimately provide exciting solutions to our integrated design teams.
- Provide design leadership with the project team, including the ability to direct and evaluate design options based on client-driven criteria. Work directly with Director of Design. Perform as a Team Player.
- Lead discussions with and present/communicate interior solutions to clients (Superintendents, School Boards, etc.).
- Have expertise in techniques, products, and material costs used in commercial educational environments.
- Possess strong design skill to be able to develop and implement design concepts considering construction methodology and the ability to produce construction drawings and specifications.
- Work in a fast-paced, deadline driven environment. Plan, schedule and complete the development of projects. Be able to manage and work on multiple projects at once and self-manage priorities.

Position Requirements:

- Interior design degree required
- Registered Interior Designer, State of Texas
- Minimum of 10 years of experience in K-12 Educational Architecture
- Proficient in Revit and AutoCAD 2011
- Experience with Microsoft Office Suite 2010
- References and portfolio required
- Background check required

Qualified candidates should submit a cover letter and resume to hr@huckabee-inc.com. No phone calls please.

01/18/2012

Structural Engineer-in-Training

Huckabee, located in Fort Worth, Texas, specializes in the design of K-12 educational facilities and is known for our attention to detail and devotion to quality. Our mission *to make an impact of excellence on the communities we serve* continues to fuel our growth and success. Huckabee was named a “Best Firm to Work For” by Zweig White in 2011 and is also one of the fastest growing A/E firms in the nation.

Currently we are seeking a talented individual for the role of **Structural Engineer-in-Training** to join our team. The **Structural EIT**, working under one or more licensed Professional Engineers, will be responsible for structural engineering analysis and design of steel, concrete, masonry, light-gage and wood structures, and will participate in production of structural contract drawings.

Duties Include:

- Perform structural building analysis and design in compliance with codes based on geotechnical reports
- Produce 3D structural Revit models integrated with architectural Revit models
- Draw plans and details in Revit format, with some work in AutoCAD
- Coordinate drawings with architectural and Civil/MEP consultant drawings
- Prepare, for PE review, answers to contractor requests for information (RFI's) and markups of shop drawings
- Perform project site visits within Texas
- If needed, may occasionally learn and perform civil engineering and/or architectural tasks under the supervision of in-house professionals

Qualifications:

The position requires the ability to work closely with an integrated multi-discipline team under tight deadlines and communicate clearly (both in writing and verbally), working overtime when requested.

Required experience and education include:

- Must have a Bachelors of Science in Civil and/or Structural Engineering with coursework in the following:
 - Mechanics of Materials
 - Structural Analysis
 - Concrete Design
 - Steel Design
- Must have passed the Fundamentals of Engineering exam.

01/18/2012

LICENSED ARCHITECT (Job ID: 1207)

Fort Worth or Dallas, Texas

Freese and Nichols, Inc. is searching for a licensed Architect to meet the demands of a growing and dynamic architectural/planning practice. Our architectural division is in need of quality individuals to meet future demands as an architectural/planning leader in the public sector. Areas of current practice and focus include facilities for higher education, municipalities, and the military.

This full time position requires a professional degree in Architecture with a minimum of 10 years' experience in an architectural practice and you must have a professional license in the state of Texas or have the ability to be licensed in Texas. This position may be located in either our Fort Worth or Dallas office. Candidates must be proficient in BIM, have basic project and team management skills, and have a solid understanding of building systems and constructability. Current experience in sustainable design for higher education, municipal, and/or military facilities is a plus.

Qualified candidates are invited to submit their resumes *online* to www.freese.com/careers.

Equal Opportunity Employer

01/16/2012

Landscape Architect – Texas Office

GSBS Architects-Fort Worth has an immediate opening for a Landscape Architect with 2 to 5 years of commercial landscape design experience. Candidate must be proficient in AutoCAD, Sketch-up, Adobe FLASH and Microsoft Office Suite. Land F/X, Revit & GIS experience preferred.

We are looking for energetic, enthusiastic individuals that are willing to learn from and contribute to our team of professionals.

GSBS offers a competitive compensation package including 401(k), medical & dental insurance, sick leave, paid vacation & holidays.

We are an Equal Opportunity, Affirmative Action Employer. We are subject to certain federal equal employment recordkeeping requirements. In order to comply, we request applicants to voluntarily self-identify their gender and race. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. Visit our web page at www.gsbsarchitects.com/careers to download the form.

Please submit resume to:
Human Resources
GSBS Architects
7291 Glenview Drive
Fort Worth, TX 76180

or email to hr@gsbsarchitects.com

No phone calls.

01/09/2012

Architectural Technician – Texas Office

GSBS Architects-Fort Worth has an immediate opening for an Architectural CAD/Revit Operator in our Fort Worth office. You must have a minimum of 1 year of experience. You must be proficient in Revit.

We are looking for energetic, enthusiastic individuals that are willing to learn from and contribute to our team of professionals.

Pay is \$15.00 - \$18.00 per hour, depending on experience. Excellent benefit package.

We are an Equal Opportunity, Affirmative Action Employer. We are subject to certain federal equal employment recordkeeping requirements. In order to comply, we request applicants to voluntarily self-identify their gender and race. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. Visit our web page at www.gsbsarchitects.com/careers to download the form.

Please submit resume to:
GSBS Architects - HR
7291 Glenview Dr.
Fort Worth, TX 76182

or email to gsbshr@gsbsarchitects.com

No phone calls

01/09/2012

TEXAS WOMAN'S UNIVERSITY – DENTON CAMPUS

CAD Technician: (\$2685 per month) - Job Code: 12NV085

Department: Facilities Management & Construction

Education: Two-year degree from technical school or equivalent with proficiency in computer aided drafting systems.

Experience: Three to five years of full commercial architectural production experience using CAD format, preferably AutoCAD (V6).

Duties: Perform responsible work in production of working drawings for building construction and remodeling projects using AutoCAD by plotting the correct square footage, building size, locations, surveys and leasing information. Work with inside and outside construction professionals to ensure the accuracy and quality of our drawings including architects, engineers, construction managers, etc. Organize and maintain CAD files and document drawings file room. Work is performed under general supervision.

Requirement: Valid Texas driver's license and a safe driving record such as required by the university for Driver's Authorization.

Date Closed: Open until filled

To Apply: Please submit resume via email to Staffjobs@twu.edu (E-mail Header or Subject line must include job title and job code number).

For more information regarding Texas Woman's University, this position and benefits please visit our website at www.twu.edu.

Texas Woman's University, an AA/EEO employer, supports diversity. Men and women, and members of all racial and ethnic groups, are encouraged to apply. All offers of employment will be contingent on the candidate's ability to provide documents which establish proof of identity and eligibility to work in the United States. All positions at Texas Woman's University are deemed security sensitive requiring background checks. 01/03/2012

Elements of Architecture, Inc. is looking for an **Architectural Intern**. Candidates are required to have a Bachelor's degree in Architecture, a minimum of 2 years of related work experience, and must be proficient in the latest versions of AutoCad, Revit and SketchUp. Additionally, candidates are required to have an active IDP record. This position provides for professional development and the opportunity to gain experience in all phases of the projects.

Elements, a 15-year-old firm, is located in Fort Worth and specializes in industrial, municipal, mission critical, education, healthcare and retail.

Please submit resumes to:

info@elementsofarc.com

Elements of Architecture, Inc.

500 West 7th Street, Suite 502

Fort Worth, TX 76102

Fax: 817-333-2883

12/28//2011

FJLC – Fort Worth, TX – Draftsman

We are an architectural firm specializing in Retail, we are looking for a full time drafter with 2-5 years' experience to join our family. Retail experienced required. Must have the ability to handle fast paced work environment and willing to work OT when necessary. Must be proficient in AUTOCAD \$12-17/hr. based on experience and qualifications. Wanting to hire IMMEDIATELY! NO ARCHITECTS or GRAD STUDENTS.

“Frequent travel for existing building survey will be required.”

Send resumes to:

Jfranz@fjlc.net

FJLC

4055 International Plaza, Suite 100

Fort Worth, Texas 76109

NO PHONE CALLS

NO DROP INS

11/14//2011

GHLA, Inc. is seeking an **Architectural Intern**. Position requires candidate to have completed a professional degree in Architecture, to have an active NCARB IDP record, and to have at least 2 years of Construction Document experience in an Architectural office. Candidate must be a self starter, highly motivated, and technically proficient with AutoCAD. Additionally, a candidate having a working knowledge of Revit, SketchUp and Photoshop is preferred.

GHLA is a Design Award winning full service firm conveniently located in Arlington, Texas. As a small firm the office environment promotes individual development through participation in all phases of a project. Advancement is common and encouraged. Project types include Park and Recreation facilities, Christian Facilities and a full offering of Senior Living Facilities.

Candidates may send their resume to info@ghla-inc.com, or fax to (817) 801-7208.

10/12//2011
