

## AIA FORT WORTH EMPLOYMENT ADS – JULY 22, 2010

**\*Ads are updated as needed. Ads are free to AIA Fort Worth recognized firms and a small fee is required for others to post. Contact us at: [aiafw@aiafortworth.org](mailto:aiafw@aiafortworth.org).**

**\*We have seen employment opportunities grow increasingly small the past couple of months. Please encourage anyone you know who has a job opening to contact AIA Fort Worth so that their opening might be posted on our website. We want to be a resource in these economic times to assist all of our members, and others who might find our service useful.**

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Founded in 1898, **Burns & McDonnell** is an award-winning engineering, architecture, construction, environmental and consulting services firm. We are a 100-percent employee-owned firm with our World Headquarters located in Kansas City, Missouri and offices nationwide. Burns & McDonnell plans, designs, permits, constructs and manages projects all over the world with one mission in mind -- to make our clients successful. From the water you drink, the air you breathe, the roads and airports you travel, to the power that illuminates your home, you don't have to look far to see ways that Burns & McDonnell touches peoples lives. Burns & McDonnell has exciting opportunities in our Fort Worth, TX office in our Aviation & Facilities group for experienced Architects.

Job Duties:

- Conceives, designs, and prepares working drawings for new or modified structures.
- Must perform of a variety of complicated problem solving tasks.
- Responsible for daily supervision of design and technical development of projects.
- At the outset of each new project or current assignment, prepare a project budget scenario and then track hours spent on project.
- Prepare suggestions for staffing requirements and production to keep project performance on track.
- Define, along with the project manager, the productivity and profit goals for each assigned project.
- Work directly with project managers and clients in the conceptual development of the project assignments.
- Develop effective client relationships in bringing projects to fruition.
- Keep design support team productive and efficient in production of the project.
- Responsible for check set review, code compliance and risk management review of assigned projects.
- Works with contractors to price, bid, and construct projects.
- Other duties as assigned.

Qualifications:

- Bachelor's degree in architecture from accredited program is required.
- A minimum of 5 years related experience (completion of master's degree in related field may be substituted for one year of experience).
- Additional experience as a project architect is preferred.
- Must have experience and knowledge of Rivet, AutoCAD and Micro-station.
- Excellent written & verbal communication skills.
- Strong analytical and problem solving skills.
- This position requires an individual capable of applying intensive and diversified knowledge of principles and practices to broad areas of assignments.
- Must be capable of devising new approaches to problems encountered.
- Previous consulting experience preferred.
- Must be able to be independent and entrepreneurial to expand the aviation and facilities practice.
- Successful candidate should also have business leadership desires and be able to create sales initiatives.
- Successful candidate will be self-motivated and prepared to take on challenges such as requests for proposals, CoE's, and design-build efforts (concept design) and production.
- Professional architectural registration is preferred.
- Valid driver's license required. In addition, must meet standards to qualify for and maintain the Company's vehicle driving privileges as outlined in the Company's Motor Vehicle Safety Policy.

As a 100% employee owned firm, we offer stock ownership, incentive bonus programs and matching 401(k) plans. If you are ready for a new challenge, please visit our website at [www.burnsmcd.com/careers](http://www.burnsmcd.com/careers). Please see specific job numbers listed for various qualifications based on the level of the position. Search Job Number: 100348 and 100362. EOE 07/22/2010

**Michael Baker Jr., Inc.**, a division of Michael Baker Corp., seeks an **A/E Operations Manager III** for its Arlington office. Responsibilities include Operations Management of a diversified Architecture/Engineering team; revenue and profitability; strategy/business plan development; project delivery; general staff management and development; and a leadership role in business development. Title may change based on qualifications. Requirements: \*BS or MS in Architecture or Engineering Discipline (mechanical, electrical, structural, fire protection), or related technical discipline. \*Min. 10 years experience of diversified technical, project mgmt, and financial and general mgmt experience in an architecture or multi-discipline engineering design business. \*Required skills include: strong leadership, business development, profit/loss and operations \*A successful track record of leading an architectural design and/or a facility engineering group with proven business development success. \*Professionally licensed architect, engineer or planner, with immediate capability to be registered in Texas. \*Experience in preparing facility planning and programming documents, preliminary design, final design, and construction documents for the Federal Government and Military. Additional experience with Transit, Higher Education, and Commercial Projects a plus. \*Ability to establish and grow client relationships. \*Strong communication skills \*Experience

leading diverse multi-disciplinary teams \*A strong commitment to employee development and mentoring \*Computer skills. Preferences include \*15 or more years of related experience \*Architectural degree and registration \*LEED and/or PMP certification \* Creative designer. Baker offers an excellent benefits package that includes: Medical, Dental, Vision, Disability Insurance, Life Insurance, Flexible Spending Accounts, Additional Paid Time Off, Flex-Time, 401-K Retirement Plan, Tuition Reimbursement, Employee Credit Union, and Savings Bond Purchase Program. To apply for this position, please log on to [www.mbakercorp.com/careers](http://www.mbakercorp.com/careers) and reference IRC41945. \*If you are unable to apply online, please contact the Systems Administrator at [bakerhrms@mbakercorp.com](mailto:bakerhrms@mbakercorp.com). 06/10/2010

**C.M. Architecture, P.A. (CMA)** currently has openings for architectural positions. Ideal candidates should have a Degree in Architecture (Masters preferred) or Interior Design, with 2 to 5 years of experience, have the ability to prepare architectural design/production documents, using AutoCAD, Microstation, and/or Revit. CMA is a 33-year old medium sized Architectural firm, with multiple offices, providing a friendly working environment. Email resume to: [resumes@cmatrix.com](mailto:resumes@cmatrix.com) 03/01/2010

**PBK:** These are excellent opportunities for those who consider themselves to be entrepreneurial overachievers. Highest compensation packages are available. An aggressive, client oriented personalities with a knack for creative problem solving will succeed in these positions. **1) Architect Project Manager:** licensed architect to fill the role of senior architectural project manager. This demanding and fast paced position will require a personable candidate with extensive experience in client service. Prior experience working for an architectural/Engineering Consultant, or construction related firm is required. The candidate should have extremely strong inter-personal skills. Aggressive, client oriented personalities with a knack for creative problem solving will succeed in this position. This position will be part of a leadership team for a rapidly growing office. **2) Architect:** The architect's duties will include accurately preparing project construction documents; communicating with and coordinates the preparation of documents with consultants, contractors, team members; reviewing shop drawings, project submittals, etc. for document compliance; documenting code review and compliance; communicating and coordinating with management, clients, consultants and contractors related to daily business operations; supervising various aspects of assigned projects. **3) Architectural Intern:** Duties will include accurately preparing project construction documents; communicating with and coordinates the preparation of documents with consultants, contractors, team members; reviewing shop drawings, project submittals, etc. for document compliance; documenting code review and compliance; communicating and coordinating with management, clients, consultants and contractors related to daily business operations. / PBK is an award winning architectural, engineering and consulting firm that has been a leader in educational design for more than 28 years. PBK has 7 offices across the State of Texas and has averaged an annual growth rate of 20% over the last 5 years. PBK offers employees competitive wages, health care and 401K matching along with numerous opportunities to become involved in extra-curricular activities and organizations established through the firm. PBK has established a culture that has led to the firm being named to the list of "Best Places to Work". **CANDIDATE REQUIREMENTS:** (Project Manager) minimum of

10 years experience; (Project Architect) minimum 5 years experience; (intern) minimum 1 year experience; (Project Manager and Architect) Licensed architect preferred. All positions require: strong customer service skills, proficient in AutoCAD, strong organizational skills, ability to work well under pressure-juggle and prioritize multiple projects and adjust work accordingly-often against tight deadlines, excellent oral and written communication skills, ability to interact with senior management-external client organizations and vendors, must be quality minded and self motivated. Please send resumes to: [careers@pbkinc.com](mailto:careers@pbkinc.com) 11/01/2009

**Tarrant County College Southeast Campus**, 2100 SE Parkway in Arlington, has an opening for an **Adjunct Instructor Architectural Technology**. Required is a Master's degree with a minimum of 18 graduate hours in the teaching field for faculty in transfer curriculum. Salary: Teacher, Hourly rate \$30.73. Additional information: \*Daytime, evening and weekend positions available. \*Desired: Master's Degree in Architecture and professional architectural experience. \*Candidates should also have knowledge of the many aspects of architecture including design, drafting - manual and computer drafting (include AutoCAD, Architectural Desktop, Sketchup, BIM, Revit, Photoshop, Illustrator), graphics skills in drawing, materials and methods of construction, office practices, specifications, codes and contract documents, and architectural history. / Interested candidates need to complete application at: <https://wa.tccd.edu> TCC Employment Opportunities. Contact Arnold Radman at 817.515.3620 or [Arnold.radman@tccd.edu](mailto:Arnold.radman@tccd.edu) for additional information. 07/01/2009